

Headley Park R&PC Limited
Shooting as Headley Park Rifle & Pistol Club

Application for Junior Membership (min age 14) from 1 Jan 2024 – PART 1
(Please use block capitals)

Surname (Master/Miss).....Forenames.....
Address.....
Post CodeTel.No.....
Email.....Date of birth ..

Has the applicant ever used any other name? YES / NO If YES, what was it ?
.....

Place of birth.....Nationality.....

Has the applicant lived at a different address to the one given above in the last 5 years ? YES /NO
Details of different addresses
.....
.....

HAVE YOU EVER BEEN REFUSED MEMBERSHIP OR EXPELLED FROM A SHOOTING CLUB? YES / NO

Please give details below of any previous shooting experience and club membership together with any other relevant information:
.....
.....

EVERY TIME A JUNIOR MEMBER ATTENDS THE RANGE HE/SHE MUST BE ACCOMPANIED BY HIS/HER PARENT/APPOINTED GUARDIAN AND PERSONALLY SUPERVISED AT ALL TIMES BY A FULL MEMBER HOLDING A FAC WHILST IN POSSESSION OF AIR WEAPONS, SHOTGUNS, FIREARMS AND/OR AMMUNITION.

ANNUAL RENEWAL

Junior members pay no membership fees but Headley Park P&PC Limited requires that they reapply for membership annually.

This application MUST be accompanied by two passport sized photographs signed on the reverse plus a stamped self-addressed C5 envelope

PERSONAL DATA PROTECTION

In addition to the personal data provided above, meaning name, address, email address and phone number, when you apply to join Headley Park R&PC Limited (for the sake of simplicity the Club), when you continue membership, and when you participate at Club/non Club events, you are asked to provide personal information including but not limited to date of birth, payment details, photographs, FAC number and use of firearms (via range attendance forms).

The Club intends to use your data in all matters relating to:

- The administration of membership of the Club, including membership subscriptions, some of which may be retained after your membership ceases
- Notifications to the Police as requested by law
- Holding of AGMs and/or EGMs and minutes thereof
- Competitions entered, prizes won and website display thereof
- Ranges booked
- Training courses
- Events

Headley Park R&PC Limited
Shooting as Headley Park Rifle & Pistol Club

- Communications related to the above

The Club will inform you before using your data for any other reasons.

The Club's lawful basis for processing is your written consent, any legal requirement and any contract entered into. **Such consent is requested at the end of this application.**

The Club's data retention periods follow the statutory guidelines (as far as is applicable), although your information may be retained for longer during and after your membership, where required by Police authorities.

You have the right to:

- Be provided with the data that the Club holds relating to you **free of charge unless such** a request is manifestly unfounded or excessive, particularly if it is repetitive
- Rectify / update the data
- Ask us to erase your data in certain circumstances
- Restrict processing
- Object to the Club's use of your data

CHANGES IN YOUR CIRCUMSTANCES

Please note that you are required to inform the Club if you are with respect to the definition in section 21 of the Firearms Act 1968 of a *prohibited person* or it changes after this application or at any time during your membership. **Confirmation of not being a prohibited person is requested at the end of this application.**

This section sets out restrictions on the possession of firearms by certain categories of persons convicted of crimes in England, Wales and Scotland. **In short, persons who are sentenced to a term of imprisonment or detention/custody at a young offender's institution of three years or more are never allowed to possess firearms, including antique firearms, or ammunition and persons who are sentenced to a term of imprisonment for three months or more but less than three years must not possess them until five years have passed since the date of release. Persons with suspended sentences of three months or more must not possess firearms, including antique firearms, or ammunition for a period of five years from the second day after the date on which sentence has been passed.**

SUBSCRIPTION NOTICE 2024

Junior membership is FREE until your 21st birthday, at which point, the adult probationary application form should be completed and the fees paid in accordance with the table therein, which depends on the date in each quarter of the year in which **your application is submitted.**

THE PROBATIONARY MEMBERSHIP APPLICATION PROCEDURE

PART 1 of the application procedure comprises:

Completion of the personal details part

Signature of the confirmations/declarations

Signature of all of the Parental Consent sections

Confirmations/declarations

Tick to confirm

I apply for membership and agree to follow the rules and Byelaws of Headley Park R&PC

☐

Limited amended from time to time

I consent to the Club holding my personal data as explained above

☐

I confirm that I have not been categorized as a prohibited person

☐

Dated.....Signed.....

PARENTAL CONSENT

SAFEGUARDING CHILDREN and VULNERABLE ADULTS

The Club has adopted and implemented NSRA Policy which covers events falling under the direct control of the NSRA, the activities of coaches and other volunteers working on its behalf and its affiliated clubs. It applies principally to the protection of a children, persons under the age of 18, children, but also to vulnerable adults, generally persons over the age of 18 requiring assistance in the conduct of their affairs, have particular needs because of age, or have any form of disability.

It is generally acknowledged that there are four main types of child abuse – Physical, Sexual, Emotional and Neglect. Recognising such abuse is not always easy, but some examples are included below:

Information - The child says that she or he is being abused, or another person says they believe (or actually know) that abuse is occurring.

Injuries - The child has an injury for which the explanation seems inconsistent.

Behaviour changes - The child's behavior changes, either over time or quite suddenly; he or she becomes quiet and withdrawn, or alternatively becomes aggressive.

Reaction to others - The child appears not to trust adults, especially a parent or coach with whom she or he would be expected to have, or did once have, a close relationship, and does not seem to be able to make friends.

Appearance - The child becomes increasingly neglected in appearance, and may lose or gain weight for no apparent reason.

Sexual awareness - the child shows inappropriate sexual awareness for his/her age, and sometimes behaves in a sexually explicit way.

If you know or suspect child or vulnerable adult is subject to abuse at the Club's ranges or at any event organised by the Club, you should:

- report the incident to Julian Burrows the Club's Child Protection Officer (CPO), julian.burrows@ntlworld.com
- make a written record of the event (including a note of anyone who witnessed it), and
- inform the shooter's parents of the incident.

The CPO will deal with the report in accordance with the NSRA's Guide to Policy and Procedures in respect of Safeguarding Children and Vulnerable Adults dated August 2015 copies of which are available on request.

Name of Parent or Appointed Guardian who will be accompanying the Junior Member

Surname (Mr/Mrs/Ms).....Forenames.....
Address
Post CodeTel.No.....
Email.....Date of birth
Relationship to junior member.....

I endorse/consent for the above named person applying for junior membership to take part in the activities of the Club

☐

I confirm that he/she is not subject to restriction by virtue of the regulations set out in Section 21 of the Firearms Act 1968, and in the event that I cannot attend in person, I agree that.....(insert name of Club member) OR the designated Club Shoot Captain may supervise and instruct him/.her as deemed necessary for the safety of themselves and others whilst on the Club's premises

☐

I also give my permission for the designated Shoot Captain or any full member of the Club to sign medical forms in the event of any accident if I cannot be contacted my emergency contact details are.....

He/she has the following disability which might affect the activity:

.....

Headley Park R&PC Limited
Shooting as Headley Park Rifle & Pistol Club

He/she is receiving the following medical treatment at the moment:

.....

I consent to the Club holding my personal data as explained above.



Dated.....Signed.....

YOU MUST ALSO COMPLETE PART 2 OF THIS APPLICATION WHICH IS A SEPARATE APPLICATION FOR MEMBERSHIP OF HEADLEY PARK R&PC LIMITED A COMPANY LIMITED BY GUARANTEE.

The form must be submitted as an original hard copy document, which means that copies, scans and/or photos are not acceptable.